



IN COOPERATION

## Application for Organic Certification Cost-Share Assistance

Organic producers and/or handlers who receive or continue organic certification from a USDA accredited certifying agent between **October 1, 2014 and September 30, 2015**, may apply for cost-share assistance. Reimbursement of 75 percent of an individual's certification costs, up to a maximum of **\$750** per certification scope. Such certification costs **must be incurred during the period stated above**. Hawaii has a reimbursement budget of **\$31,900** for organic growers/producers, and **\$81,000** for organic processors/handlers.

**Deadline for receipt of all applications and documents is Thursday, October 15, 2015.**

**Applications received after the deadline will not be reviewed.**

General Information		
Name/Title		
Farm or Business Name		dba
Mailing Address		Farm or Business Address
City, State, Zip		City, State, Zip
Phone	Fax	E-mail
USDA accredited Certifying Agent:		
I am certified as an organic: <input type="checkbox"/> Grower/Producer <input type="checkbox"/> Processor/Handler Check the box which applies. <b>If you are certified as both a grower/producer and processor/handler, please submit separate applications for each certification.</b>		
For Producers: Acreage Certified:_____ Primary Crops Certified:_____		
<b>Please attach copies of:</b> <input type="checkbox"/> Your Organic <b>Certificate</b> or Notice of Continued Certification (with certificate to follow) <input type="checkbox"/> <b>Paid invoice(s)</b> for cost of Organic Certification. <input type="checkbox"/> Completed <b>Form W-9</b> . <input type="checkbox"/> Copy of a <b>sample invoice</b> w/Company & address.*		<b>Signature (required)</b> _____  Date: _____

**\*NOT required if previously submitted and your name and address are unchanged - check here** ☐

NOTE: Incomplete or incorrect information may lead to delays or denial

If necessary, when is the best time to contact you? ☐ morning ☐ afternoon ☐ evening

Deadline: October 15, 2015	For Office Use Only	
Mail completed form to:	Verified by _____ on _____	Postmark/Date Received:
Hawaii Dept. of Agriculture Agricultural Development Division ATTN: Organic Certification Cost-Share Program 1428 S. King Street Honolulu, HI 96814-2512 Phone: (808) 973-9595	Requisition entered on _____ P.O. #: _____ Check Mailed on _____ Initials _____	Cost of Cert. _____ X 0.75 _____ Amt. Cost Share _____ (\$750 maximum per scope)